

Welcome to the Candidate Registration Page for International Students

In this manual, we will explain on how to complete the registration process, payment process.

All international students who are applying for UG/PG courses need to apply on this single window system.



To register, Student need to visit the website i.e., Intcent.unipune.ac.in and complete the registration of their application.

There are 4 stages of Registration which includes the Candidate Registration, Gender, Student Category and Contact Details.

STEP 1.1 – CANDIDATE REGISTRATION

The screenshot shows a web form titled "Student Registration" with the subtitle "Step 1 of 4: Personal Details". A progress bar below the subtitle has the first step highlighted in blue. The form is titled "Personal Details" and contains three input fields, each with a person icon to its left:

- Full Name (As per last Marksheet)**: A text input field with the placeholder text "Enter your first name".
- Father's First Name**: A text input field with the placeholder text "Enter your father's name".
- Mother's First Name**: A text input field with the placeholder text "Enter your mother's name".

At the bottom of the form, there are two buttons: a light blue "Previous" button with a left arrow and a dark blue "Next" button with a right arrow.

To start with the registration, **Student needs to Enter their Full Name** (As it is printed on the Latest Marksheet) along with **Father's / Guardian First Name, Mothers First Name.**

Note: Once the Student name is entered and confirmed, it cannot be edited again.

STEP 1.2 – CANDIDATE GENDER

The screenshot shows a web form titled "Student Registration" with the subtitle "Step 2 of 4: Gender Selection". A progress bar below the subtitle has the first two steps highlighted in blue. The form is titled "Select Your Gender" and contains three selection options, each with an icon above the text:

- Male**: Represented by a male emoji icon.
- Female**: Represented by a female emoji icon.
- Other**: Represented by a flag icon with a female symbol.







At the bottom of the form, there are two buttons: a light blue "Previous" button with a left arrow and a dark blue "Next" button with a right arrow.

STEP 1.3 – STUDENT CATEGORY

Now, the Student needs to confirm the relevant Student Category and select the same. To see the definition of the particular category, kindly hover the mouse to the category to view the definition.

Student Registration
Step 3 of 4: Category Selection

Select Your Category

 NRI	 PIO
 OCI	 Foreign National
 CIWGC	 CIWSEAsia

< Previous Next >

1. Foreign Nationals - Foreign Student (FR/ FS) means student holding passport issued by foreign countries including people of Indian origin who have acquired the nationality of foreign countries. The citizens from SAARC are also known as Foreign Nations.

2. Non-Resident Indian / NRI - Non-Resident Indian (NRI) means, a person who is “not ordinary resident” as defined under sub-section (6) of section 6 of the Income Tax Act, 1961 and has been issued a Non-Resident Indian certificate accordingly by an Indian Mission or Post abroad and includes his child or ward as defined in the Guardians and Wards Act, 1890. NRI certificate is compulsory of the parent/guardian. In case of guardian we would need a certificate from the court according to the Guardian and wards act of 1890.

***NOTE:** Kindly select **NRI** if applying as a **Merchant Navy (Seafarer)** applicant.

3. Children of Indian Workers in Gulf Countries - Children whose either of the parents are working in the Gulf Countries. For example - Bahrain, Kuwait, Oman, Qatar, Saudi Arabia and the UAE.

4. Person of Indian Origin (PIO) / Overseas Citizens of India (OCI) - OCI/PIO applicants are foreign citizens of Indian origin who hold either an OCI Card or a valid PIO Card and a foreign passport. They apply using their OCI/PIO Card.

5. CIWSEAsia – Children of Indian Workers in South-East Asia - Children of Indian Workers in South-East Asia (CIWSEAsia) refers to students whose parents are Indian citizens working in South-East Asian countries. This category includes the child or ward of such Indian workers. Applicants under this category are considered for admission under a special quota with defined seat allocation and applicable fee structure as prescribed by the University. Relevant supporting documents of the parent/guardian working in South-East Asia may be required at the time of application or admission process.

STEP 1.4 – CONTACT DETAILS

Student Registration
Step 4 of 4: Contact Details

All application-related emails will be sent to this email address. Please enter it carefully.

Email Address *
Enter your email
Email is required

Password *
Enter password
Password is required

Confirm Password *
Confirm password
Please confirm your password

All application updates will be sent to this phone number. Please enter it carefully.

Phone Number *
+91
Phone number is required

Date of Birth *
DD/MM/YYYY
Please enter your date of birth

Verification Code *
TKUZBJ
Enter the code above
Please enter the correct captcha code

We will send a verification email after registration. Please check your inbox.

< Previous Register Now

Email Address – All information relating to the application (Login Details, Application Progress) will be sent on this email id. Make sure this email id is ACTIVE.

Password & Confirm Password - Applicant needs to enter the password and confirm the password, make sure, as this information will be used to login and complete the admission form.

Phone Number - All information relating to the application (Login Details, Application Progress) will be communicated on this number. Make sure this number is ACTIVE.

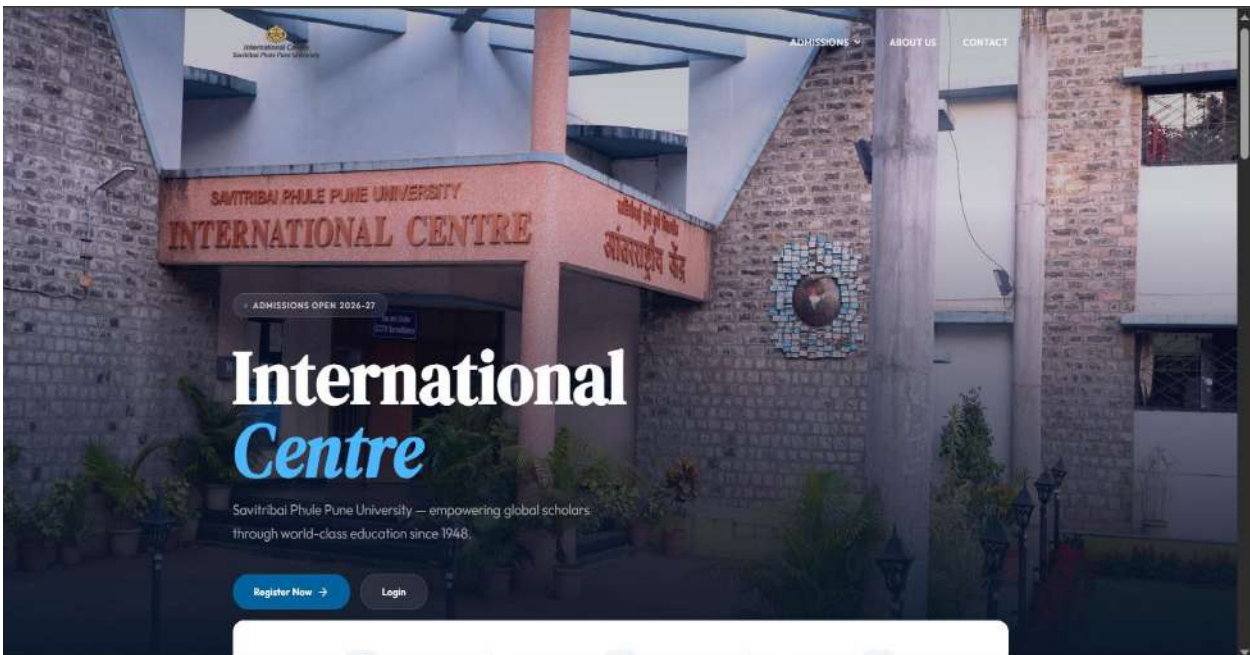
Date of Birth - Applicant need to enter the Date of Birth as per the given format. The date of birth will be entered in DD/MM/YYYY format. Student needs to click on the input tab and select the date of birth from the calendar given.

Verification Code - Applicant needs to verify the code mentioned in the image, and click on “REGISTER NOW”.

Applicant needs to read & verify all the Terms & Conditions mentioned

Note: Once the details entered, it cannot be edited again. So please make sure, all the details are authentic and verified.

STEP 1.5 – LOGIN PAGE



User Login: As indicated by the arrow on the screen, click on the “LOGIN” button located at the top of the Foreign Candidate Registration Portal home page.

Purpose: This option is meant for candidates who have already completed their registration on the portal and after Clicking the LOGIN Button, the system will redirect the user to the Login Page.

Note: New applicants must complete the **REGISTRATION** process by clicking on the **REGISTER** button before using the **LOGIN** option.

The screenshot shows a login form titled "Sign in to your account". It includes a "Username or email" input field, a "Password" input field with an eye icon, a "Remember me" checkbox, a "Forgot Password?" link, and a "Sign In" button. Red arrows and text boxes provide instructions: "Applicant need to enter the set password on registration Page" points to the password field; "Applicant need to use the registered email address." points to the username field; "if you want to use the forget password, Applicant will receive link on registered email address" points to the "Forgot Password?" link; and the "Sign In" button is highlighted with a red box.

Login Instructions for Applicants

Please read the instructions carefully before signing in.

1. Username / Email

- Enter your registered email address only.
- This must be the same email ID that you used during registration.
- Do not enter your mobile number or any unregistered email ID.

2. Password

- Enter the password you created at the time of registration.
- Passwords are case-sensitive, so ensure that Caps Lock is not turned on.
- You may use the eye icon to view or hide your password while typing.

3. In Case You've Forgotten Your Password

The screenshot shows a "Forgot Your Password?" form. It includes a "Username or email" input field, a blue "Submit" button, and a "« Back to Login" button. Below the form, there is a note: "Enter your username or email address and we will send you instructions on how to create a new password."

If you do not remember your login password, you can recover it by clicking on the **“Forgot Password”** link available on the Login page.

- The candidate must enter the registered email ID.
- A Reset Password link will be sent to the registered email address.
- Using the link, the candidate can set a new password of their choice, which will be used for future login.

Note: Please check your Spam/Junk folder if you do not receive the email.

4. Remember Me (Optional)

- Select **“Remember Me”** if you are using a personal device.
- Do not select this option on shared or public computers.

5. Sign In

- After entering the correct registered email ID and password, click on **“Sign In”** to access your account.

STEP 2.0 – LOGIN DASHBOARD

The Dashboard shows the current status of the application form. The student needs to ensure that all the steps of the application form are completed without fail.

On the Dashboard as shown below, students will be able to view them:

- (1) Name.
- (2) Track their profile progress through the five-step profile progress bar.
- (3) See their profile completion percentage
- (4) Steps completed and pending percentage.
- (5) Next Pending Steps with option to “Complete Now”.
- (6) Access Guidelines & Resources available at the bottom-right of the page.

The screenshot displays a user dashboard with the following elements:

- 1:** A green header bar containing the text "Hi Test,".
- 2:** A "Track Your Profile Progress" section with a horizontal progress bar. The bar is divided into five segments: Personal, Additional, Guardian, Education, and Documents. Each segment has a "Click" button above it.
- 3:** A circular progress indicator showing "0%".
- 4:** A summary bar showing "0/5 Steps Completed" and "100% Pending".
- 5:** A "Next Pending Step" section for the "Personal" step, with a "Complete Now" button and a "100% remaining" indicator.
- 6:** A "Registration Statistics" section showing "908 Students from Your Category" and a circular progress indicator.

5 Steps - Student Application Process.

Personal Information
(Mandatory fields are marked with *)

Full Name (As per last Marksheet) *

Father's / Guardian's First Name *

Mother's First Name *

Email *

Student Category *

Mobile Number *

WhatsApp Number * Same as Mobile

Save

"5" Steps – Student Application Process ⚡

You're just "5" steps away from completing your application ⚡

STEP 3.0 – PERSONAL DETAILS

Please carefully review the information displayed on this page.

⚠ Most of the fields on this page are auto-populated based on the details provided during registration and are NOT editable. These details will be printed exactly as shown on your application form and official records.

Auto-Populated (Non-Editable) Fields:

The following fields are automatically filled by the system and cannot be changed at this stage:

- **Full Name** (As per last Marksheet)
- Father's / Guardian's **First Name**
- Mother's **First Name**
- Email ID
- Student Category
- Mobile Number

Note: If any of the above details are incorrect, please contact the helpdesk before submitting the application.

The screenshot shows a web application interface for profile completion. On the left, a sidebar lists five steps: 1. Personal Details (highlighted with a red box), 2. Additional Details, 3. Guardian Details, 4. Education Details, and 5. Documents Uploads. Below the sidebar, an 'Overall Progress' bar shows '0% complete'. The main content area is titled 'Personal Information' and contains several text input fields, each marked with an asterisk (*). The fields are: 'Full Name (As per last Marksheet) *', 'Father's / Guardian's First Name *', 'Mother's First Name *', 'Email *', 'Student Category *' (with a dropdown menu showing 'CWGC'), 'Mobile Number *' (with a country code dropdown), and 'WhatsApp Number *' (with a 'Same as Mobile' checkbox checked and highlighted by a red box). A blue 'Save' button is located at the bottom right of the form.

👉 Profile completeness will stand at **20%**, once this "Personal Details" step is completed. 📌

Editable Fields:

The following field must be entered or confirmed by the candidate:

- **WhatsApp Number**

📌 If your WhatsApp number is the same as your Mobile Number, please tick the **“Same as Mobile”** checkbox.

📌 If your WhatsApp number is **different**, untick the checkbox and enter the correct number.

Important Note:

- Fields marked with (*) are mandatory.
- Ensure that your contact numbers are active and correct for receiving updates, OTPs, and notifications.
- Once saved, changes may not be allowed later.

Click **Save** only after verifying all information carefully.

STEP 4.0 – ADDITIONAL DETAILS

The Additional Information section collects the applicant's nationality, address, and passport details. All mandatory fields marked with (*) must be completed to proceed further. Please ensure that all details entered are accurate and match official documents, as incorrect information may lead to rejection of the application.

NOTE: Date of Birth is pre-filled and not editable.

The screenshot displays the 'Additional Information' form. On the left sidebar, the 'Additional Details' step is highlighted with a red box. The form fields include:

- Student Nationality ***: Hong Kong
- Date of Birth**: 01/04/1998
- Permanent Address ***: abcdz
- Postal Code ***: 400018
- Country ***: Singapore
- City ***: Eunus Crescent
- State ***: State
- Add alternate address?
- Candidate Passport Details**
 - Passport Number ***: A12345678345678
 - Passport Issuing Country ***: Algeria
 - Passport Date of Issue ***: 02/04/2025
 - Passport Date of Expiry ***: 01/04/2036
- Are you studied in Savitribai Phule Pune University previously?**
 Yes No

👉 Profile completeness will stand at **40%**, once this "Additional Details" step is completed. 🏠

Please mention, If you are a student of Savitribai Phule Pune University or not.

Student Nationality / Citizenship *

Select your citizenship or nationality from the drop-down list.

Date of Birth

- This field is **pre-filled** based on details provided during initial registration.
- **Date of Birth is not editable** on this screen.

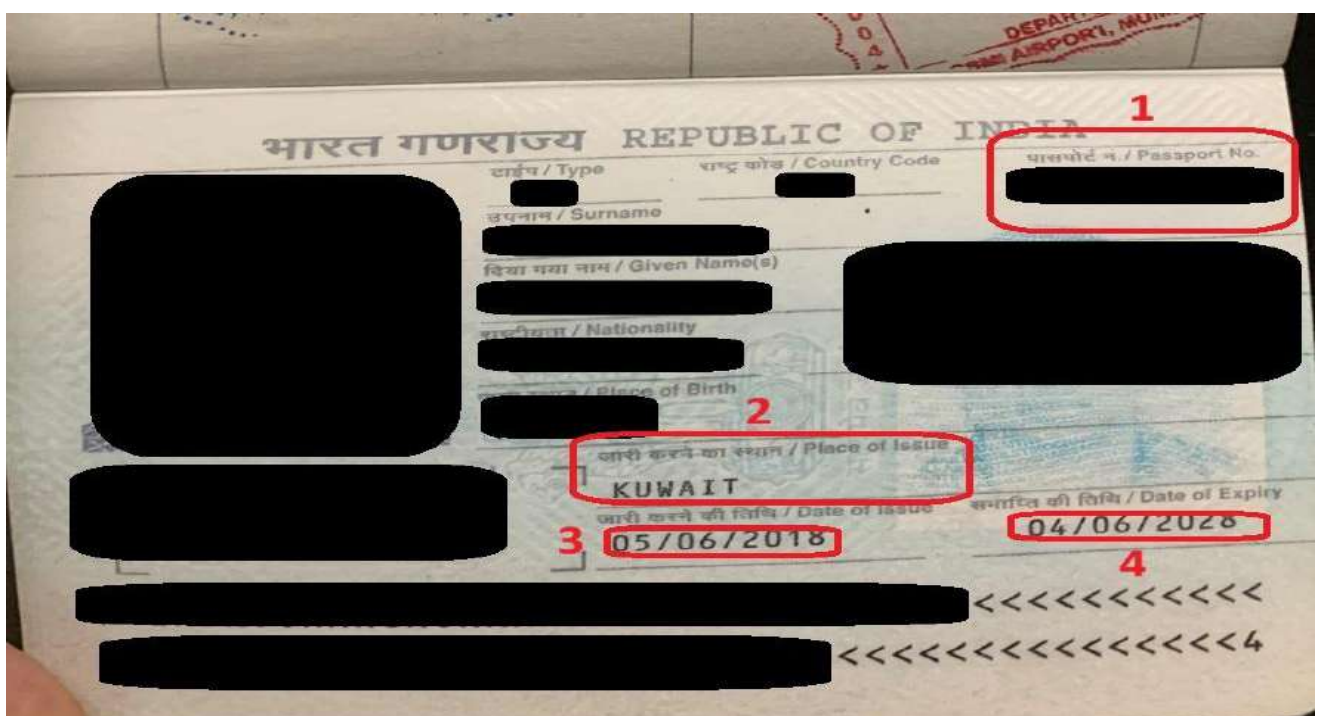
Permanent Address *

Enter your complete **permanent address (outside India or Guardian's address)**.

- **Permanent Address:** Full address details
- **Postal Code / Zip Code***
- **Country***
- **City***
- **State***

Select **"Add alternate address?"** if you wish to provide an additional address.

Candidate Passport Details *



Enter passport details exactly as mentioned on your passport.

- **Passport Number***: Enter the passport number correctly
- **Passport Issuing Country***: Select the country that issued your passport
- **Passport Date of Issue***: Select the issue date
- **Passport Date of Expiry***: Select the expiry date

Date format: DD/MM/YYYY

Important Note

- All information must be **correct and verifiable**.
- Mismatch between entered details and passport information may result in **application rejection**.
- Click **Save** after completing all mandatory fields.

STEP 5.0 – PARENTS / GUARDIAN DETAILS

👉 Profile completeness will stand at **60%**, once this "Parents/Guardian Details" step is completed. 👈

This section captures details of the **Parent/Guardian whose NRI/CIWGC certificate will be uploaded** during document verification. Please read the instructions carefully and ensure all information exactly matches the supporting documents.

1. Parent Relation*

Select the parent **whose NRI/CIWGC certificate you will upload** at the time of document submission.

- If your **Father** holds the NRI/CIWGC certificate, select **Father**.
- If your **Mother** holds the NRI/CIWGC certificate, select **Mother**.

⚠ Important: The selected relation must match the name and details on the uploaded certificate. Incorrect selection may lead to rejection.

2. Full Name*

Enter the **complete full name** of the parent selected above.

- The name **must exactly match** the name printed on the NRI/CIWGC certificate.
- Do not use initials, nicknames, or spelling variations.

⚠ Important: The entered name will be **verified against the uploaded certificate**. Any mismatch may result in **application rejection**.

3. Email*

Enter the **parent's active email address**.

- This email may be used for **official communication** if clarification or verification is required.
- Ensure the email ID is valid and accessible.

4. Mobile Number*

Enter the **parent's mobile number**, including the correct country code.

- This number may be used for **communication purposes**.
- Ensure the number is active and belongs to the parent.

5. Permanent Address*

Enter the **parent's permanent residential address abroad**.

- If the parent's address is the **same as the student's address**, select "**Same as Student Address**".
- If different, manually enter the parent's correct address. Ensure the address is complete and accurate.

6. Add Alternate Address (Optional)

Select this option **only if the parent has an additional address** that needs to be recorded.

7. Country Issuing NRI/CIWGC Certificate*

Select the embassy from your respective city/country **who issued the NRI/CIWGC certificate**.

How to select the correct country:

- Choose the country **mentioned on the certificate**, not your current place of residence.
- The issuing authority's country must match the document exactly.

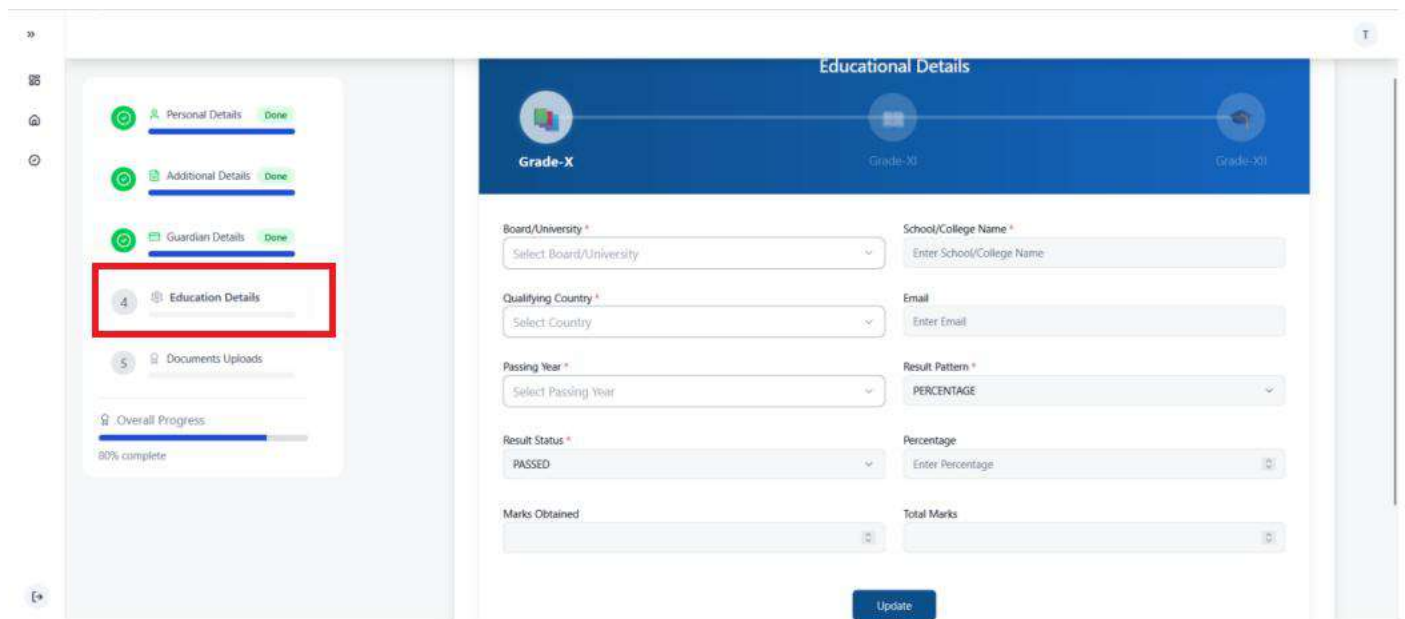
Example:

- If your NRI/CIWGC certificate is issued by an Indian Embassy in Dubai, select **Dubai**.
- If the certificate is issued by an authority in Doha, select **Doha**.

NOTE: Always choose the country that issued the certificate, as printed on the document. Incorrect selection will result in rejection during document verification.

STEP 6.0 – EDUCATIONAL INFORMATION

*This is the most important step, where the candidate needs to update their **educational details**. Here, the student must enter the educational information for Grades **X, XI, XII, and Undergraduate** studies. Please note that all of this information is mandatory and must be filled in correctly.



The screenshot displays a user interface for updating educational information. On the left, a sidebar shows a progress list with five items: Personal Details (Done), Additional Details (Done), Guardian Details (Done), Education Details (highlighted with a red box), and Documents Uploads. Below this is an 'Overall Progress' bar at 80% completion. The main area is titled 'Educational Details' and features a progress bar with three stages: Grade-X (active), Grade-XI, and Grade-XII. The form contains the following fields:


- Board/University * (Dropdown menu: Select Board/University)
- School/College Name * (Text input: Enter School/College Name)
- Qualifying Country * (Dropdown menu: Select Country)
- Email (Text input: Enter Email)
- Passing Year * (Dropdown menu: Select Passing Year)
- Result Pattern * (Dropdown menu: PERCENTAGE)
- Result Status * (Dropdown menu: PASSED)
- Percentage (Text input: Enter Percentage)
- Marks Obtained (Text input)
- Total Marks (Text input)


An 'Update' button is located at the bottom right of the form.


NOTE: If the students are applying for UNDERGRADUATE, they need to be ready with the Information for Grade X and Grade XI, Grade XII.

Education Details - GRADE-X

Educational Details

**Grade-X**

Grade-XI

Grade-XII

Board/University * Bellaire High School, USA (BHS) x v	School/College Name * [Redacted]
Qualifying Country * Afghanistan x v	Email [Redacted]
Passing Year * 2023 x v	Result Pattern * PERCENTAGE v
Result Status * PASSED v	Percentage [Redacted]
Marks Obtained [Redacted]	Total Marks [Redacted]

Update

***Board/University** - The applicant needs to mention the Name of the university or Board from where they have completed their education.

***School/College Name** - The applicant needs to enter the name of the school or college.

***Qualifying Country** – The applicant needs to enter the country of the school or college from where they have completed their education.

***Email** - The applicant needs to enter the active school or college email address.

***Passing Year** - The applicant needs to add their Passing year.

***Result Pattern** - The applicant needs to Select result pattern- Percentage/ CGPA.

***Result Status** - The applicant needs to enter the Result status – Passed.

***Percentage** - The applicant needs to enter CGPA / Percentage.

***Marks Obtained** - The applicant needs their marks.

***Total Marks** - The applicant needs their total marks.

***Once all the information is entered, Applicant needs to click on SAVE.**

Education Details - GRADE-XI

Educational Details

Grade-X **Grade-XI** Grade-XII

Same as Grade-X (SSC) **← Tick box, if details are same as Grade-X**

Board/University*
Bellaire High School, USA (BHS) ×

School/College Name*
[Redacted]

Qualifying Country*
Afghanistan ×

Email
[Redacted]

Passing Year*
2024 ×

Result Pattern*
PERCENTAGE

Result Status*
PASSED

Percentage
[Redacted]

Marks Obtained
[Redacted]

Total Marks
[Redacted]

Update

***Same as Grade-X** – Tick the box, if details are same as Grade-X.

***Board/University** - The applicant needs to mention the Name of the university or Board from where they have completed their education.

***School/College Name** - The applicant needs to enter the name of the school or college.

***Qualifying Country** – The applicant needs to enter the country of the school or college from where they have completed their education.

***Email** - The applicant needs to enter the active school or college email address.

***Passing Year** - The applicant needs to add their Passing year.

***Result Pattern** - The applicant needs to Select result pattern- Percentage/ CGPA.

***Result Status** - The applicant needs to enter the Result status – Passed.

***Percentage** - The applicant needs to enter CGPA / Percentage.

***Marks Obtained** - The applicant needs their marks.

***Total Marks** - The applicant needs their total marks.

*Once all the information is entered, Applicant needs to click on **SAVE**.

Education Details - GRADE-XII

Educational Details

Grade-X Grade-XI Grade-XII

Same as Grade-XI ← Tick box, if details are same as Grade-XI

Board/University *	School/College Name *
Bellaire High School, USA (BHS)	
Qualifying Country *	Email
Afghanistan	
Passing Year *	Result Pattern *
2025	PERCENTAGE
Result Status *	Percentage
PASSED	
Marks Obtained	Total Marks

Update

👉 Profile completeness will stand at **80%**, once this "Education Details" step is completed. 🏠

***Same as Grade-XI** – Tick the box, if details are same as Grade-XI.

***Board/University** - The applicant needs to mention the Name of the university or Board from where they have completed their education.

***School/College Name** - The applicant needs to enter the name of the school or college.

***Qualifying Country** – The applicant needs to enter the country of the school or college from where they have completed their education.

***Email** - The applicant needs to enter the active school or college email address.

***Passing Year** - The applicant needs to add their Passing year.

***Result Pattern** - The applicant needs to Select result pattern- Percentage/ CGPA.

***Result Status** - The applicant needs to enter the Result status- Passed/ Result awaited.

NOTE: If “Result awaited”: Submission of relevant documents is required for further processing of provisional eligibility. Upon receipt of the documents, the application will be uploaded and forwarded for verification.

***Percentage** - The applicant needs to enter CGPA / Percentage.

***Marks Obtained** - The applicant needs their marks.

***Total Marks** - The applicant needs their total marks.

*Once all the information is entered, Applicant needs to click on **SAVE**.

***NOTE: If the applicant is applying for POSTGRADUATE, they need to be ready with Undergraduate educational information.**

STEP 7.0 – Transcript Upload

This list of documents is directly related to the student category selected by you during the registration process.

NOTE:

***Once the student category is selected, it cannot be edited again.**


***All the documents uploaded should be original, If the original document is not in English, please provide a certified translation and upload both together.**

***Maximum size 5 MB & JPG, PNG support.**

***If a student is listed under the NRI category and wishes to apply under the "Children of Seafarers (Merchant Navy)" quota, they will have to click on the checkbox given while uploading the documents. The list of required documents will be based on the category they select, and which 3 additional documents would you need to upload for "Children of Seafarers (Merchant Navy)" is provide below the standard document list]**

Document Uploads

🕒 14 documents are still pending or required for correction.

Belongs to the Merchant Navy?  If applicant belongs to merchant navy, click on the checkbox given

Recent Passport Size Photograph * Upload

Upload a recent passport-size color photograph with a clear background.

Passport of the Candidate/ Country Id Card of the Candidate * Upload

Upload a scanned copy of your valid passport/ country Id card (first and last pages).

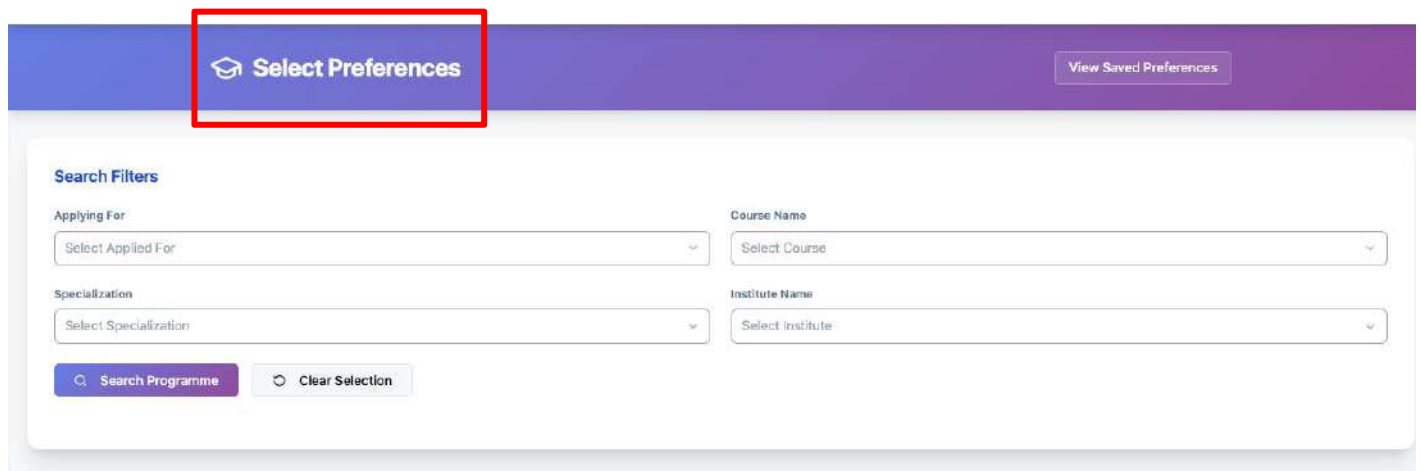
Student's Recent Signature * Upload

Upload a clear scanned image of your signature on white paper.

STEP 8.0 – COLLEGE PREFERENCE SELECTION

***Select Preferences Page:**

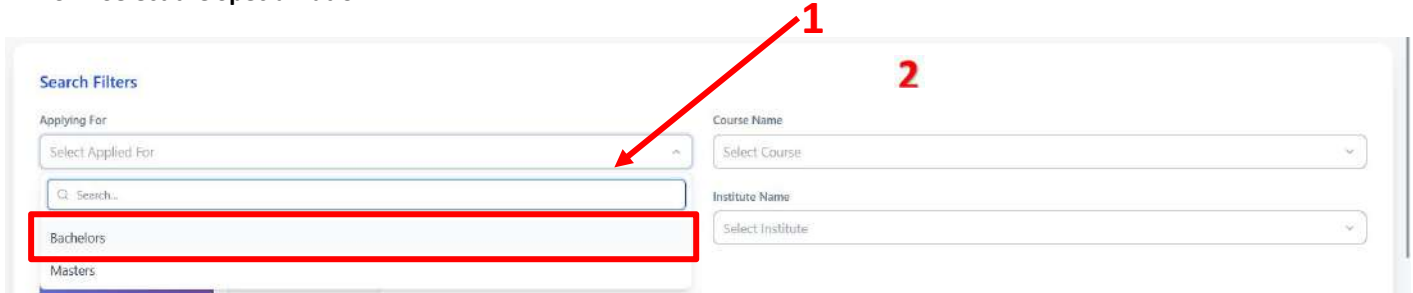
- This page allows students to search and select academic programmes by applying filters such as Applying For, Course Name, Specialization, and Institute Name.
- Use the Search Programme button to view available options or Clear Selection to reset all filters. Saved choices can be reviewed using View Saved Preferences.



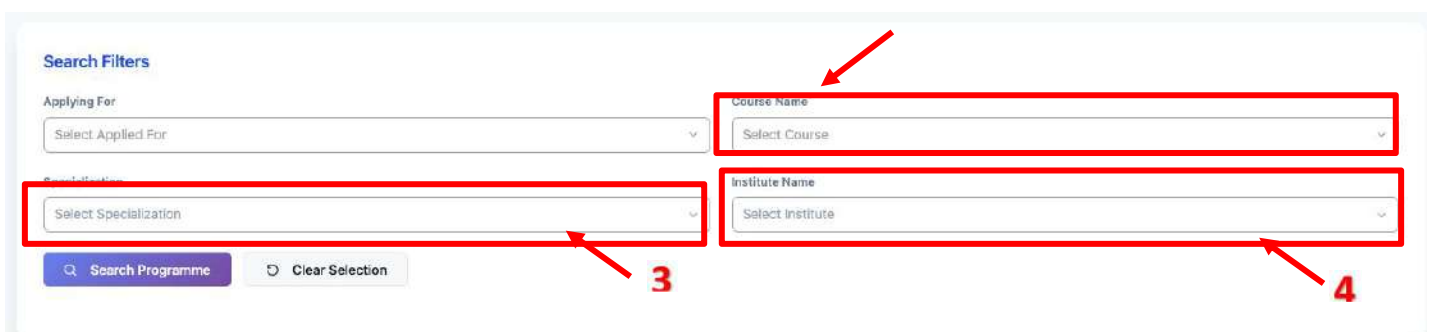
Under “Applying For”, if the student is an undergraduate applying for a **Bachelor’s** programme:

Steps:

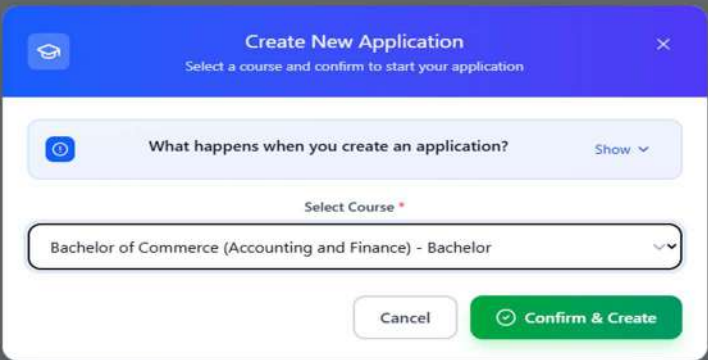
1. Click on the “Select Applied For” dropdown and select “Bachelors.”
2. Select the preferred Course Name.
3. Select the Specialization.



4. Select the Institute Name.

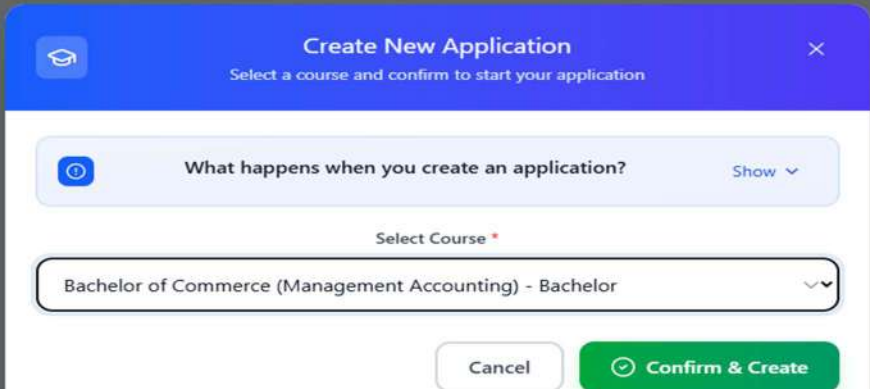


For B. Com Integrated with ACCA, please select B. Com (Accounting & Finance) course



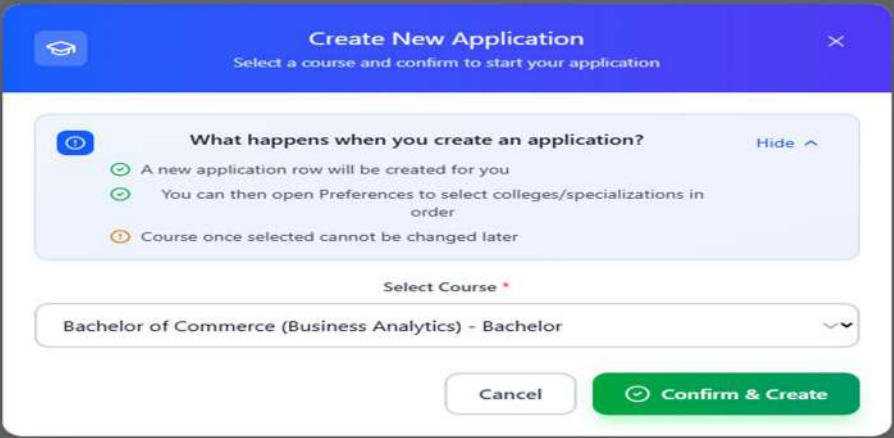
The screenshot shows a 'Create New Application' dialog box with a blue header. Below the header is a sub-header 'Select a course and confirm to start your application'. A light blue box contains the text 'What happens when you create an application?' and a 'Show' dropdown. Below this is a 'Select Course *' label and a dropdown menu showing 'Bachelor of Commerce (Accounting and Finance) - Bachelor'. At the bottom are 'Cancel' and 'Confirm & Create' buttons.

For B. Com Integrated with CMA, please select B. Com (Management Accounting) course



The screenshot shows a 'Create New Application' dialog box with a blue header. Below the header is a sub-header 'Select a course and confirm to start your application'. A light blue box contains the text 'What happens when you create an application?' and a 'Show' dropdown. Below this is a 'Select Course *' label and a dropdown menu showing 'Bachelor of Commerce (Management Accounting) - Bachelor'. At the bottom are 'Cancel' and 'Confirm & Create' buttons.

For B. Com Integrated with Business Analytics, please select B. Com (Business Analytics) course

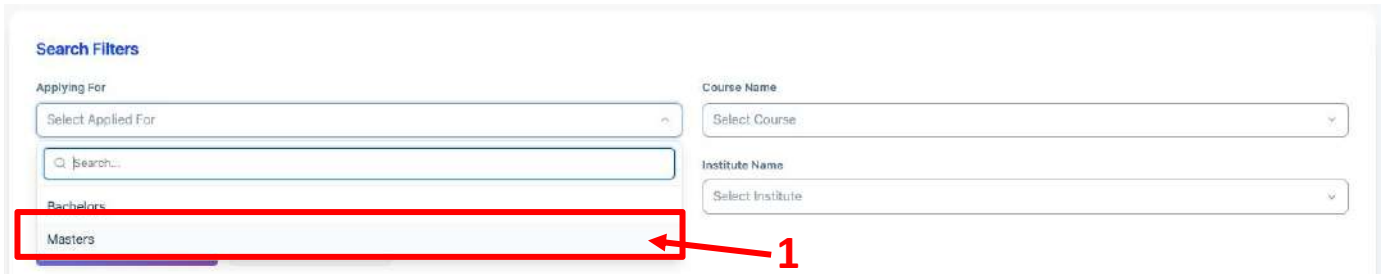


The screenshot shows a 'Create New Application' dialog box with a blue header. Below the header is a sub-header 'Select a course and confirm to start your application'. A light blue box contains the text 'What happens when you create an application?' and a 'Hide' dropdown. Below this are three bullet points: 'A new application row will be created for you', 'You can then open Preferences to select colleges/specializations in order', and 'Course once selected cannot be changed later'. Below the list is a 'Select Course *' label and a dropdown menu showing 'Bachelor of Commerce (Business Analytics) - Bachelor'. At the bottom are 'Cancel' and 'Confirm & Create' buttons.

Under “Applying For”, if the student is a Postgraduate Master’s programme:

Steps:

1. Click on the “Select Applied For” dropdown and select “Masters.”



Search Filters

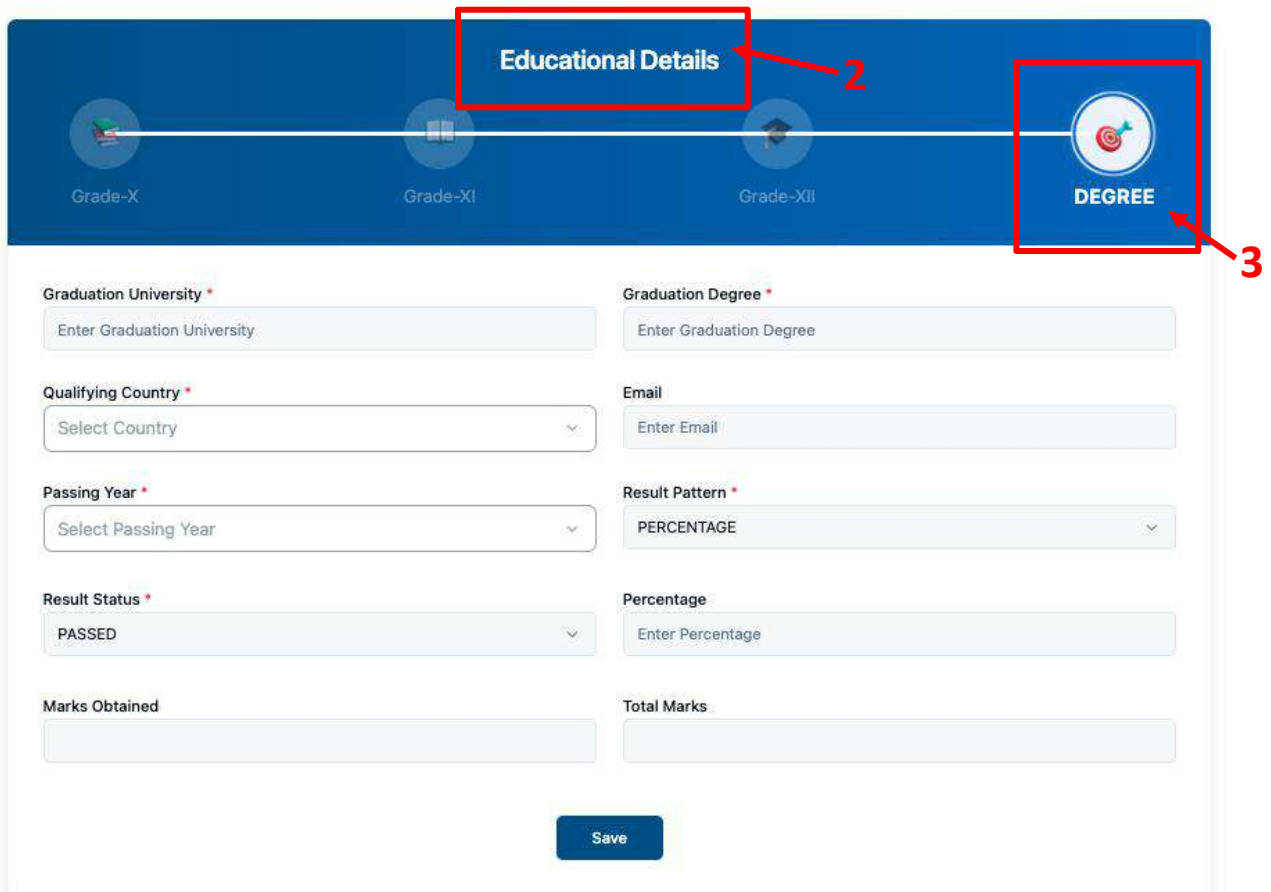
Applying For: Select Applied For (dropdown menu with 'Masters' selected)

Course Name: Select Course (dropdown menu)

Institute Name: Select Institute (dropdown menu)

Search: [Search...]

2. The student will be automatically redirected to the “Educational Details” tab.
3. Fill in the required Degree Details. (Refer to the image shown below.)



Educational Details

Grade-X | Grade-XI | Grade-XII | **DEGREE**

Graduation University *: Enter Graduation University

Graduation Degree *: Enter Graduation Degree

Qualifying Country *: Select Country (dropdown menu)

Email: Enter Email

Passing Year *: Select Passing Year (dropdown menu)

Result Pattern *: PERCENTAGE (dropdown menu)

Result Status *: PASSED (dropdown menu)

Percentage: Enter Percentage

Marks Obtained: [Text input field]

Total Marks: [Text input field]

Save

4. Return to the Select Preferences page.

*Select preference page

5. Select the preferred Course Name.
6. Select the Specialization.
7. Select the Institute Name.
8. Click on the “Search Programme” tab.
9. Select the college and course in the order you prefer.
10. After selecting the college, click “Submit Preferences”.

Note: To change the order, move the selection up or down using the ↑ and ↓ arrow keys.

PREF. NO	MOVE	CHOICE CODE	INSTITUTE NAME	COURSE	SPECIALIZATION	DEGREE	DELETE
1	↑ ↓	0628919110	B. R. A. C. T.'s Vishwakarma Institute of Information Technology, Kondhwa (Bk.), Pune	Bachelor of Engineering/Technology	Civil Engineering	Bachelor	🗑️
2	↑ ↓	0628999510	B. R. A. C. T.'s Vishwakarma Institute of Information Technology, Kondhwa (Bk.), Pune	Bachelor of Engineering/Technology	Artificial Intelligence and Data Science	Bachelor	🗑️
3	↑ ↓	0628961210	B. R. A. C. T.'s Vishwakarma Institute of Information Technology, Kondhwa (Bk.), Pune	Bachelor of Engineering/Technology	Mechanical Engineering	Bachelor	🗑️
4	↑ ↓	0628937210	B. R. A. C. T.'s Vishwakarma Institute of Information Technology, Kondhwa (Bk.), Pune	Bachelor of Engineering/Technology	Electronics and Telecommunication Engg	Bachelor	🗑️
5	↑ ↓	0600719110	Walchand College of Engineering, Sangli	Bachelor of Engineering/Technology	Civil Engineering	Bachelor	🗑️
6	↑ ↓	0600737610	Walchand College of Engineering, Sangli	Bachelor of Engineering/Technology	Electronics Engineering	Bachelor	🗑️
7	↑ ↓	0600724270	Walchand College of Engineering, Sangli	Bachelor of Engineering/Technology	Computer Science and Engineering	Bachelor	🗑️

***Saved Preferences:**

1. Once your Preference are saved, you can export them as a CSV file for your records.
2. Once the preferences are saved, click on the “PAY” button to proceed with the payment of the eligibility fee.

PREFERENCE NO.	CHOICE CODE	INSTITUTE NAME	COURSE	SPECIALIZATION	DEGREE
1	0628919110	B.R.A.C.T's Vishwakarma Institute of Information Technology, Kondhwa (Sk.), Pune	Bachelor of Engineering/Technology	Civil Engineering	Bachelor
2	0628999510	B.R.A.C.T's Vishwakarma Institute of Information Technology, Kondhwa (Sk.), Pune	Bachelor of Engineering/Technology	Artificial Intelligence and Data Science	Bachelor
3	0628961210	B.R.A.C.T's Vishwakarma Institute of Information Technology, Kondhwa (Sk.), Pune	Bachelor of Engineering/Technology	Mechanical Engineering	Bachelor
4	0628937210	B.R.A.C.T's Vishwakarma Institute of Information Technology, Kondhwa (Sk.), Pune	Bachelor of Engineering/Technology	Electronics and Telecommunication Engg	Bachelor
5	0600719110	Walchand College of Engineering, Sangli	Bachelor of Engineering/Technology	Civil Engineering	Bachelor
6	0600737610	Walchand College of Engineering, Sangli	Bachelor of Engineering/Technology	Electronics Engineering	Bachelor
7	0600724270	Walchand College of Engineering, Sangli	Bachelor of Engineering/Technology	Computer Science and Engineering	Bachelor

STEP 9.0 – ELIGIBILITY FEES PAYMENT

Review Your Information
Please verify all details before proceeding to payment

Personal Details

Full Name: _____
Email: _____
Gender: Male
Student Category: NRI
Date of birth: 01-01-2005
Father's Name: _____
Mother's Name: _____
Citizenship: Afghanistan

Passport Details

Passport Number: _____

All information verified

Cancel **Proceed to Payment** →

- At this step Applicant can preview their Application. Once everything is correct click on “Proceed for payment” Tab.

***NOTE:**

- Eligibility fee will be depending on the courses you select. For instance, if you select an Non - Professional course then Eligibility fee will be Rs. 1,100
- For Professional Course the eligibility fee will be Rs. 1,700

The screenshot displays a user dashboard for an application under review. At the top, a blue banner reads "Application Under Review: Your eligibility is being processed. We'll notify you once approved." with a yellow "Eligibility Status Pending" button. Below this, a green header says "Hi Parvesh,". The main content area is divided into two primary sections, both highlighted with red boxes:

- Eligibility Application Status:** Shows "Enrollment Number:" (blurred), "Under Department Review" status, and "Last updated: 4 February 2026". It lists "Courses Applied" as "Bachelor of Engineering/Technology" and "Category" as "NRI". It also notes "Submitted on: 3 February 2026" and "Eligibility Fees Status: Paid".
- Expected Processing Time:** States "Most applications are reviewed within 7-10 working days" and "We're working diligently to process your application. You're in the queue and we appreciate your patience." It offers notification options: "Dashboard Alert", "Email", and "SMS".

On the right side, there are two informational panels:

- What's Happening Now?:** Explains that the application is currently with the Department for provisional eligibility review, involving "Expert Review" and "Thorough Assessment".
- What You Can Do While You Wait:** Advises that "No action is required" and provides instructions: keep notifications enabled, check the inbox, and visit the dashboard for real-time status. It also includes a "Relax!" note.

- Once the Eligibility Fee Payment is done the Application is sent to Eligibility Department for verification.